

Subaward Proposal Form

To be completed by Principal Investigator

A. WMed Prime Award			
Principal Investigator(PI):			
Awarding Agency/Sponsor:			
Proposal Title:			
Proposal Submission Date (Expected Date):			
B. Subaward			
Institution/Organization:			
Project Director/PI:			
Administrative Contact:		Phone:	
Email:			
C. Subrecipient/Contractor Classification: ¹ Check all of the boxes that best describe the proposed relationship. The category with the greatest number of checked boxes likely indicates that correct classification.			
Subaward is for the purpose of carrying out a portion of a prime award:		Contract is for the purpose of obtaining goods and services for WMed:	
<input type="checkbox"/>	Entity's performance is measured against the objectives of the sponsored program	<input type="checkbox"/>	Entity provides the goods and services within normal business operations
<input type="checkbox"/>	Entity is responsible for some level of programmatic decision making, or participates in the design or conduct of the sponsored program	<input type="checkbox"/>	Entity provides similar goods or services to many different purchasers
<input type="checkbox"/>	An individual at the entity is designated as an entity-level Principal Investigator and functions as a Co-Investigator on the sponsored program	<input type="checkbox"/>	Entity normally operates in a competitive environment
<input type="checkbox"/>	Individuals at the entity may be involved with authorship of publications related to the sponsored program	<input type="checkbox"/>	Entity provides goods or services that are ancillary to the operation of the sponsored program
<input type="checkbox"/>	Subrecipient	<input type="checkbox"/>	Final Determination
<input type="checkbox"/>		<input type="checkbox"/>	Contractor
D. Attachments			
PI Signature: _____		Date: _____	

¹ Classifications based on Uniform Guidance (2 CFR 200). All of the characteristics listed may not be present in all cases and judgment must be used in classifying an agreement as a subaward or procurement contract. If there are questions related to classifying this arrangement, please contact SPA for assistance.