365 - 90 Days Before

- Application submission
- Application fee goes up at 90 days

45 Days Before

Final deadline for application submission

30 Days Before

- Final list of speakers due
- Request(s) to complete disclosure form sent

2 Weeks Before

- All disclosure forms received
- CME Activity Code(s) distributed

1 Week Before

All potential conflicts of interest resolved

Activity Occurs

- Disclosure to Learners takes place at start of activity
- Activity code and instructions on receiving credit distributed to learners

30 Days After

Proof of Disclosure to Learners submitted

3 - 6 Months After

Outcomes follow-up submitted