

Resident Research Posters
2019 Research Day

1. Resident research posters *for all programs* are charges to Resident Affairs 7960.24H, not to department or R&E budgets.
2. Requests for resident Research Day posters must be submitted via the Event Coordinator, Leah Bader. Please **DO NOT** submit on your own.
3. The Associate Dean for Graduate Medical Education (Dr. Overton) will review/approve requests in OneSource.
4. The resident must submit their **FINAL** poster in PDF form to the Event Coordinator, Leah Bader. *Please do not change the sizing of the slide as it is formatted appropriately to full print size.*
 - a. Must submit by Monday, April 1st, 2019
 - b. Please submit to researchday@med.wmich.edu
5. WMed will pay for the basic poster format from FASTSIGNS. If the resident orders more options, the resident will be responsible for the additional cost, unless a conference requires special poster dimensions.
6. WMed **DOES NOT** pay late charges from FASTSIGNS. Late charges are due at time of pick-up.
7. If an invoice is sent to the resident or program for a Research Day poster, send the unsigned invoice to the Event Coordinator, Leah Bader as she will be picking up the posters from FASTSIGNS and can confirm its receipt.